**A Project documentation Report**

**For**

**Requisition Management Application of SMCCIT**

**Needs of Requisition Management Software:**

From the beginning we are managing all requisition from all over the country by paper. All branch submits their requisition by their superior with a selected Form and it took one days to reach authorized department. For the reason of large volume of requisition, it’s quite difficult to manage all paper and documents into the departments and also there is issue of leak of documents. At this stage our Software department get a request for a Requisition Management Software including requirements of this software.

**Requirements of Requisition Management Software:**

* Store all requisition by branch and department.
* Check and grant requisition by permitted user.
* Create requisition cycling system for branch wise.
* Menu Permission System.
* Requisition authorization system for branch and department wise by cycling rule.
* Apply Role system for all user.
* User wise Task defining system.
* If any requested item pending for approval from requisitions, then leave this on that stage and convoy other into the next cycle.
* Etc.…

**List of Module:**

* **General Configuration**
* Vendor
* Branch
* Department
* User
* Category Setup
* **System Configuration**
* Menu Set
* Create Login Id and Password for Each User
* Restricting User Access with Login and Password
* Role Permission
* Approved Permission
* User Wise Task Define
* **Requisition**
* New Requisition
* Requisition Approval
* **Report**
* User List
* Requisition List
* Requisition Report All Level